

Minutes of Travis County Emergency Services District #3

February 25, 2019

Attached to and incorporated into these minutes is a copy of the official agenda for the February 25, 2019 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:05 p.m. A quorum was established with Commissioners Gina Starr-Hill, John Villanacci, David Detwiler and Carroll Knight present.

Fire department personnel present at the meeting included: Fire Chief Wittig, Battalion Chiefs Patton and Hartigan, Firefighters Ford, Raatz, Bergman and Bowen and Business Manager Herb Holloway.

Under Agenda Item 3. There were no Visitor comments.

Under Agenda Item 4: A discussion ensued regarding the election of Officers. All positions were reappointed from previous year. President (New), Vice President (Villanacci), Secretary-Treasurer (Knight) and Assistant Treasurer (Starr-Hill).

Under Agenda Item 5: Commissioner Detwiler moved to approve the January 28, 2019 regular meeting minutes. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 6: The January Treasurers monthly reports were reviewed. Commissioner Villanacci moved to approve. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from January 24th to February 21, 2019. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 8: The Investment Officers Report ending January 31, 2019 was review. Commissioner Starr-Hill moved to approve. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 9: An updated version of the Investment Policy was reviewed and discussed. Commissioner Villanacci moved to approve. Commissioner Starr-Hill seconded the motion, which carried unanimously

Under Agenda Item 10: Budget for Station 301 Training expansion project and Mackey Field was reviewed and discussed. After discussion a motion was made by Commissioner Villanacci to increase the previous approved budget amount of \$50,000 to a new approved Budget amount of \$200,000 due to the increased scope of work. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 11: Fire Chief Wittig presented the Sales Tax Status Report for January.

Under Agenda Item 12: Fire Chief Wittig presented the Monthly Status Report for January.

Under Agenda Item 13. No comments were made regarding the other Business or Meetings.

Under Agenda Item 14: It was announced that the next REGULAR Board meetings of TCESD#3 would be held March 25th at Station 301, April 22nd and May 20, 2019 at Station 302. It was noted that the TCESD#3 Annual Easter Egg Hunt, Pancake Breakfast and Public Education Event would be held April 13, 2019 at Station 301 from 9:00 a.m. to Noon.

Under Agenda Item 15: There being no further business, the meeting was adjourned at 8:39 p.m.

Under Agenda Item 16: A call to Order for the Oak Hill Regional Emergency Response Training Foundation (OHRERTF) was initiated by Commissioner New with Commissioner Knight and Fire Chief Wittig being present.

Under Agenda Item 17: The Treasures report for the period of January 2018 through December 2018 was reviewed. Three Scholarships and financial reports were approved.

Under Agenda Item 18: There being no further business, the meeting was adjourned at 8:46 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, February 25, 2019 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Discuss and Election of Officers
5. Review and approve the minutes of the January 28, 2019 regular meeting of the District.
6. Review and approval of the Treasurers' monthly report for January 2019.
7. Approve payments over \$2,000 from January 24 to February 21, 2019.
8. Discuss and approve Investment Officers Report ending January 31, 2019.
9. Discuss and approve updated Investment Policy.
10. Review, discuss and possibly approve Budget for Station 301 Training expansion project and Mackey Field.
11. Review Sales Tax Statistics
12. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
13. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
14. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
15. Adjourn.
16. Call meeting to Order for the Oak Hill Regional Emergency Response Training Foundation (OHRERTF)
17. Review and approve Treasurers report for the period of January to December 2018.
18. Adjourn

By: _____ Herb Holloway, Business Manager